

MINUTES
of the Town Development Committee
held on Monday 2nd June 2025 at 7.00pm
at
Warminster Civic Centre, Sambourne Road,
Warminster BA12 8LB

Membership:

| | | | |
|----------------------|---|--------------------------------------|----|
| Cllr Allensby (West) | * | Cllr Lee (Broadway) | * |
| Cllr Barnes (East) | * | Cllr Robbins (East) | AB |
| Cllr Davis (East) | * | Mr James Sullivan-Tailyour (Advisor) | * |
| Cllr Jones (North) | A | Mr Matt Towl (Advisor) | * |
| Cllr Keeble (West) | * | Mr Len Turner (Advisor) | * |

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett, Town Clerk and RFO, Judith Halls, Deputy Town Clerk

Attendees:

Unitary Councillors: None

Members of the press: One

Members of the public: None

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- TD/25/001 Election of a committee Chairman for the municipal year 2025-2026**
Members resolved to appoint Cllr Jones as Chairman of the Town Development Committee for the municipal year 2025 - 2026.
- TD/25/002 Election of a committee Vice Chairman for the municipal year 2025-2026**
Members resolved to appoint Cllr Keeble as Vice Chairman of the Town Development Committee for the municipal year 2025 - 2026.
- TD/25/003 Apologies for Absence**
Apologies were received and accepted from Cllr Jones.

Signed.....Date.....

- TD/25/004** **To appoint up to three Advisors to the Committee**
Members resolved to appoint the following non-voting advisors to the committee:
James Sullivan-Tailyour
Matt Towl
Len Turner
- TD/25/005** **Declarations of Interest**
There were no declarations of interest received under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
- TD/25/006** **Minutes**
TD/25/006.1 The minutes of the Town Development Committee meeting held on Monday 3rd March 2025 were approved as a true record and signed by the chairman.
TD/25/006.2 There were no matters arising from the minutes of the Town Development Committee meeting held on Monday 3rd March 2025.
- TD/25/007** **Chairman's Announcements**
There were no chairman's announcements.
- TD/25/008** **Questions**
There were no questions submitted by members before the meeting.
- TD/25/009** **Public Participation**
There was no public participation.
- TD/25/010** **Reports from Unitary Authority Members**
Councillor Davis advised that a new leader and Cabinet had been appointed at Wiltshire Council.
- TD/25/011** **Flood Wardens**
Members appointed the following as Flood Wardens for 2025 – 2026:
Jon Ellis, Roi Head, Len Turner, Mike Baxter, Trevor Woodyatt.
- TD/25/012** **Events**
Members appointed Cllrs Allensby, Barnes and Lee to work with officers and partner organisations on preparations for events.
- TD/25/013** **Sub Committees**
Members resolved to appoint Cllrs Allensby, Davis and Hawker as the town council members of the Closed-Circuit Television (CCTV) Sub-Committee and agreed that these should be closed meetings due to the confidential nature of the business discussed.

Signed.....Date.....

- TD/25/014** **Working Groups**
TD/25/014.1 **Town Regeneration Working Group:**
Cllr Allensby, Cllr Lee, Cllr Keeble, Peter Ruscoe, Matt Towl, Len Turner, Jon Ellis and James Sullivan-Tailyour were appointed to the Town Regeneration Working Group.
- TD/25/014.2** Members resolved to defer appointments to the Cycle Route Improvements Working Group.
- TD/25/014.3** Members resolved to approve the closure of the Flood Working Group. Relevant issues relating to flooding would come to the Town Development Committee.
- TD/25/014.4** Members resolved to approve the closure of the Car Parking Charges in Warminster Working Group.
- TD/25/015** **Town Litter Champion**
Members resolved to appoint Cllr Jones as Town Litter Champion for the municipal year 2025-26. Members asked Cllr Jones to strive to work with local businesses such as McDonalds.
- TD/25/016** **Warminster Royal British Legion – Commemorations for the 80th Anniversary of World War II**
Members noted that preparations for the event were going well and it promised to be a memorable weekend.
- TD/25/017** **Wiltshire Town's Programme**
Members noted that the programme was coming to an end and that Warminster had secured £25,000 for 2025/26 which would largely be spent on supporting the seasonal markets.
- TD/25/018** **Tynings Allotments**
Members noted the minutes from the meetings held on 19th February 2025 and 16th March 2025.
- TD/25/019** **Operational Flood Working Group South**
Members received the notes from the meetings of the Operational Flood Working Group South, held on 18th December 2024, 19th February 2025 and 16th April 2025.
- TD/25/020** **Warminster Business Network**
Members received a verbal update from Matt Towl of the Warminster Business Network. At least three new shops/businesses are due to open in the town.
- TD/25/021** **Rights of Way Volunteers**
Members noted the update from the Rights of Way Volunteers.
The committee asked for their thanks to be passed onto the volunteers.

Signed.....Date.....

- TD/25/022 Grovelands Countryside and Wildlife Volunteers**
Members noted the update from the Grovelands Countryside and Wildlife Volunteers. Len Turner reported that one of the UK's leading experts on Water Voles was retained by the Grovelands volunteers. They and another expert were visiting soon. Wiltshire Council has replaced Bridge Number 1. Members asked that a letter of thanks be sent to the team responsible at Wiltshire Council thanking them and their contractors.
- TD/25/023 Toad Patrol 2025**
Members noted the update from Sustainable Warminster about the positive effect of the Traffic Regulation Order on Smallbrook on survival rates for toads and other amphibians.
- TD/25/024 Communications**
Members agreed press releases to be issued:
Appeal for Flood Wardens
Smallbrook Road and Toads
Water Voles, spokesperson Len Turner

Meeting closed at 7.56pm.

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 8th September 2025.

Signed.....Date.....